ACCIDENT REPORT FORM





1.	Policyholder Details				
	Policyholder				
	Policy Number				
	Policyholder Address				
	Email Address for Claims Contact				
	Phone Number				
	VAT Registered?			Yes	No
	Your Reference Number				
	Depot Code/Loss Code				
2.	Driver Section				
	Driver Name				
	Date of Birth	/	/		
	Date passed test to drive the vehicle concerned	/	/		
	If the driver has any of the following conviction codes currently on their license, please provide full details - AC, BA, CD40 to CD90, DD, DR, IN, LC, MS, TT, UT or XX				
	Known Medical Conditions				
	Permanent Employee or Agency Driver				

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3.	Incident Details			
	Time and Date of Loss			
	Accident Location please be as specific as possible			
	Speed of all vehicles involved			
	Weather/Road Conditions			
	Any photographs taken?		Yes	No
4.	Insured Vehicle			
	Vehicle Registration			
	Make/Model			
	Mileage			
	CCTV/Dashcam footage available?		Yes	No
	Will you be claiming for damage to this	vehicle?	Yes	No
	Vehicle damage description			
			_	
	Vehicle driveable?		Yes	No
	Please indicate damage area to policyho	older vehicle. Please click on the	vehicle to indicate the area of damage.	

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5.	Passengers/Injuries - Policyholder Vehicle				
	How many passengers were in your vehicle?				
	Names and contact details of any passengers				
	Was anybody in this vehicle injured, if so, what injuries have been sustained?				
	Did an ambulance attend scene?		Yes		No
	Attended hospital?		Yes		No
	Name of hospital				
6.	Sketch and Statement				
	Please provide a statement of the accide	nt below along with a sketch, thi	s can be continued on a	separate sheet if ne	cessary.
	Do you consider yourself to be at fault f	or the incident?	Partially	Yes	No

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7.	Third Party Details				
	Driver Name				
	Address If incident involved a third party's property, please give full address details.				
	Phone Number				
	Email Address				
8.	Third Party Vehicle Details				
<u> </u>	Vehicle Registration				
	Make/Model				
	Colour				
	Insurance Details				
	Vehicle damage description				
	Any pre-existing damage?	Yes	No		
	Vehicle driveable?	Yes	No		
	Please indicate damage area to third pa	rty vehicle. Please click on the vehicle to indicate the area of damage.			
	If there is more than one third party involved then please add the details onto the sheet at the end of the accident report form.				

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9.	Third Party Passengers/Injuries		
	How many passengers were in the third party vehicle at the time of the collision?		
	Were any of the passengers minors? (under 16 years old)		
	Did anybody in this vehicle complain of, suffer or incur visible injuries at the scene? Please provide full name and contact details if known	1.	
		2.	
		3.	
	actails if Miowif	4.	
		5.	
	Did an ambulance attend scene?	Yes	No
	Please indicate where each passenger s	at if applicable: (please number the position	ons as above)
	Policyholder Vehicle		Third Party Vehicle
10.	Witnesses (if applicable)		
	Witness Name		
	Phone Number		
	Address		
	Email Address		
	Independent?	Yes	No



11.	Police Details (if applicable)			
	Did Police attend?		Yes	No
	Officer Name/Badge Number			
	Reference Number			
	Station			
	Did the driver make a written statement?		Yes	No
12.	Any other comments/concerns you	ı may wish to make known		

QBE ACCIDENT REPORT FORM

13. **Declaration**

Notice:

To provide our services as an insurer, QBE Insurance (Europe) Limited will need to collect and use personal information. The types of personal information that we collect and our uses of that personal information will depend on your relationship with us but will include details such as name, address and contact details. If relevant, it will also include sensitive personal information (e.g. data concerning health) and information relating to criminal convictions and offences. The purposes for which we use your personal information will include evaluating insurance applications and providing quotes; providing insurance cover; handling claims; crime and fraud prevention and debt recovery.

We may obtain your personal information from or share it with third parties such as intermediaries, other insurers, reinsurers, loss adjusters, sub-contractors, our affiliates, the police and other law enforcement agencies, fraud and crime prevention and detection agencies, databases and registers (for example the Motor Insurance Database, Claims and Underwriting Exchange and Motor Insurance Anti-Fraud and Theft Register), publicly available sources and certain regulatory bodies for the purposes described in our Privacy Notice https://qbeeurope.com/privacy-policy/.

Depending on the circumstances, we may transfer personal information outside the United Kingdom and the European Economic Area to countries that have less robust data protection laws. Any such transfer will be made with appropriate safeguards in place.

You can find out more about our use of personal information and the rights that you have by clicking https://qbeeurope.com/privacy-policy/. You can also request a paper copy of the Privacy Notice by contacting the Data Protection Officer by e-mail at: dpo@uk.qbe.com or in writing to: The Data Protection Officer, QBE European Operations, Plantation Place, 30 Fenchurch Street, London, EC3M 3BD. We recommend that you review this notice.

If you provide us with personal information relating to a third party you should provide them with a copy of this notice.

Declaration:

I/We hereby declare that the above information and statements are true to the best of my/our knowledge and belief. I/We understand that you may ask for information from other Insurers to check the answers I/We have provided. No other insurance is in force and I/We will assist QBE with their enquiries.

Signature:		
Date:		



QBE European Operations

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QBE Management Services (UK) Limited, no. 03153567 ('QMSUK') and QBE Underwriting Services (UK) Limited, no. 02262145 ('QSUK'), whose registered offices
are at Plantation Place, 30 Fenchurch Street, London, EC3M 3BD. All four companies are incorporated in England and Wales. QIEL and QUL are authorised by
the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. QUL is a Lloyd's managing agent.

QMSUK and QSUK are both Appointed Representatives of QIEL and QUL.